

12-Month Wedding Planning Checklist

60 tasks, from "set your budget" to thank-you notes. Print it, stick it on the fridge, tick as you go. Free to download and print.

12+ months before

- ☐ Set your total budget
- ☐ Draft a guest list estimate
- ☐ Choose a wedding date (and backup dates)
- ☐ Research & tour venues
- ☐ Book your venue
- ☐ Start a shared wedding folder & email
- ☐ Consider a planner or day-of coordinator

10 months before

- ☐ Book photographer
- ☐ Book caterer (if not with venue)
- ☐ Choose your wedding party
- ☐ Start attire shopping
- ☐ Book officiant

8 months before

- ☐ Book videographer
- ☐ Book DJ or band
- ☐ Book florist
- ☐ Send save-the-dates (destination: send earlier)
- ☐ Create a wedding website
- ☐ Reserve hotel room blocks

6 months before

- ☐ Order wedding attire
- ☐ Plan the honeymoon & check passports
- ☐ Book hair & makeup
- ☐ Order rentals (tables, linens, tent)
- ☐ Start your registry
- ☐ Book transportation

4 months before

- ☐ Order invitations & stationery
- ☐ Cake tasting & order cake
- ☐ Plan rehearsal dinner
- ☐ Buy wedding rings
- ☐ Choose wedding party attire

3 months before

- ☐ Finalize menu with caterer
- ☐ Plan ceremony structure with officiant
- ☐ Book first attire fitting
- ☐ Buy wedding party gifts

2 months before

- ☐ Mail invitations
- ☐ Finalize day-of schedule with vendors
- ☐ Write vows / readings
- ☐ Confirm honeymoon bookings

1 month before

- ☐ Apply for marriage license (check local rules)
- ☐ Track RSVPs & follow up
- ☐ Final attire fitting
- ☐ Create seating chart
- ☐ Give final song list to DJ/band

2 weeks before

- ☐ Give final headcount to caterer & venue
- ☐ Confirm all vendor arrival times
- ☐ Prepare vendor tip envelopes
- ☐ Pack for honeymoon

1 week before

- ☐ Make final payments due before the day
- ☐ Assign a day-of point person
- ☐ Pick up attire
- ☐ Delegate setup & teardown tasks

The day before

- ☐ Rehearsal & rehearsal dinner
- ☐ Pack the wedding-day emergency kit
- ☐ Hand off décor, favors & signage

Wedding day

- ☐ Eat breakfast, breathe, enjoy your day!

2 weeks after

- ☐ Return rentals & attire
- ☐ Leave vendor reviews
- ☐ Update name on documents (if applicable)

2 months after

- ☐ Send all thank-you notes
- ☐ Preserve attire / bouquet
- ☐ Order photo album

Want the dates filled in for you?

The Complete Wedding Planner spreadsheet has this same checklist with due dates calculated from your wedding day, plus budget, guest list, seating and more. Find it at etsy.com/shop/AltarAndAgendaCo